***Interdisciplinary Studies Graduate Program***

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**ISGP Funding Support**

**I. Principle**

Funding requests are evaluated based on either merit or need. Support is granted on a one-time, non-negotiable basis. In all cases, students must show consistent, demonstrable academic progress, as well as regular communication with supervisors and the ISGP Office. Active engagement in and contribution to the Program are also considered. Requests will not be considered until the ISGP Annual Progress Report has been submitted.

All approved funding requests will apply towards the student’s tuition and UBC fees first. Students must disclose other sources of funding (e.g. sponsorships, bursary, awards) within the application. In such cases, the funding support from the ISGP may be reduced accordingly.

Since the inception of UBC’s Minimum Funding Policy for PhD students starting in September 2018, academic programs have had to make adjustments in their budgets to accommodate the implementation of this policy. To ensure current students (Pre-Sep. 2018 Start) who did not benefit from this policy to continue to thrive, eligible amounts under certain categories have been modified.

*\*Please note that the funding amount stated in each category is the maximum total for which a student may apply for the duration of the degree program at the ISGP.*

**II. Categories**

Funding requests are considered through this application and students may apply for more than one category within the same application. The funding categories are as follows:

**A. Travel**

Master’s students are eligible to apply for a maximum of $250 once in their degree program.

Doctoral students are eligible to apply for a maximum of $500 in their degree program.

**B. Research**

ISGP students are eligible to apply for a one-time funding support for a maximum of $500 per degree.

**C. Program-completion: For Pre-2018 Sep. Start ONLY**

Domestic students are eligible to receive a one-time support up to $3,000, while international students are eligible to receive a one-time support up to $5,000.

**D. Supplemental**

* Pre-2018 Sep. Start: Domestic students are eligible to receive a one-time support of up to $2,000, while international students are eligible to receive a one-time support of up to $3,000. Supervisors must email the ISGP office to confirm students’ satisfactory progress, and to provide a statement on how this funding support would benefit the student’s academic progress.
* Post-2018 Sep. Start: Both domestic and international students are eligible to receive a one-time support per year of up to $500 under this category.

**III. Deadlines**

Funding application deadlines coincide with academic term dates, and are accepted three times a year: **December 1, April 30, August 31**. Approved funding requests will have funds applied towards the following term(s) of the application deadline – *i.e. application submitted by April 30 and approved will receive funding for the Summer session (May-August).*

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**Name**: Click here to enter text. **Student #**: Click here to enter text.

**Degree**: [ ] MA [ ] MSc [ ] PhD **Program Start Date**: Click here to enter a date.

**Funding requested for**: Choose an item. **Term:** Choose an item.

**Category**: Choose an item.

**Existing funding sources (if any)**: Click or tap here to enter text.

1. Have you been meeting your program milestones on time?

*PhD: course work completion, comprehensive exams, thesis proposal defence, candidacy by end of 3rd year, thesis submission to external examiners; doctoral defence by end of 6th year*

*Master’s: course credits completion (30 credits including thesis); thesis defence by the end of 5th year)*

 Click here to enter text.

1. Reasons for delay in academic progress (if any).

Click here to enter text.

1. Will you be completing your program before your program end date (Master’s: 5 years; PhD: 6 years)? Are you on Program extension?

Click here to enter text.

**4**. Have you submitted your ISGP Annual Progress Report in the Summer?

Click here to enter text.

1. **Travel (Master’s: $250/degree; PhD: $500)**
2. Conference Name

Click here to enter text.

1. Date of Conference

Click here to enter a date.

1. Location

Click here to enter text.

1. Title of Paper/Presentation

Click here to enter text.

1. [ ]  I attached confirmation of paper acceptance to this application
2. **Research ($500/degree)**
3. Details of research project

Click here to enter text.

1. Itemized research budget

Click here to enter text.

1. Amount requesting

$Click here to enter text.

1. **Program-completion: for Pre-2018 Sep. Start ONLY (Dom.: $3K; Int’l: $5K)**
2. Have you submitted your external examiner & university examiner forms?

Click or tap here to enter text.

1. When will you submit your formatted thesis to external examination?

Click or tap here to enter text.

1. Estimated date of final oral defence:

Click or tap to enter a date.

1. Has your supervisor emailed the ISGP office to confirm your plan to complete your thesis?

Choose an item.

1. **Supplemental ($ varies)**
2. Please provide an explanation of circumstances leading to this funding request.

Click or tap here to enter text.

1. When did you start your program:

Choose an item.

1. Has your supervisor emailed the ISGP office to confirm your academic progress?

Choose an item.