isgp ANNUAL PROGRESS REPORT

The University of British Columbia requires all currently registered graduate students to provide an [academic progress report](http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,204,342,615) every year. This annual progress report is**only for the ISGP office**and is separate and different from the Grad Studies “[Annual Progress Report for Fellowship Holders](https://www.grad.ubc.ca/forms/annual-progress-report-fellowship-holders)” you may have already filled out and submitted if you hold university awards.

The purpose of this report is for the ISGP to ensure all the components of your program is on track and to detect any potential issues that may arise and to address them in a timely manner. This report must include information within the last academic year (**September 2022 – August 2023**). Please submit this report even if you were partially on leave during parts of this period. Students who are **exempt** from this report include:

  Incoming students (September 2023 Start)

  Students on leave during this entire period

  Students who have already defended their theses

  Students who withdrew from the ISGP

Failure to submit this ISGP Annual Progress Report by **JUNE 30, 2023** will cause a delay in processing future requests (registration, candidacy, extension, leaves, etc.).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PLEASE FILL OUT THE FORM BELOW** | | | | |
| **Last Name**  Click or tap here to enter text. | **First Name**  Click or tap here to enter text. | | **Program Start Date**  Click or tap to enter a date. | **Degree Type**  MA  MSc  PhD |
| **Thesis/Dissertation Title (or Working Title)**  Click or tap here to enter text. | | | **Do you register every semester for the**[**Thesis Section (INDS 549/649)**](http://isgp.ubc.ca/current-students/courses/)**regardless of activities?**  Yes  No | |
| **Co-Supervisors’ Names and Departments**  Name: Click or tap here to enter text. Name: Click or tap here to enter text.  Department: Click or tap here to enter text. Department: Click or tap here to enter text. | | | | |
| **Committee Members’ Names Is everyone G+PS members?**  **Check by clicking**[**here**](https://www.grad.ubc.ca/supervisor-search)  1. Click or tap here to enter text. Yes  No  2. Click or tap here to enter text. Yes  No  3. Click or tap here to enter text. Yes  No  4. Click or tap here to enter text. Yes  No | | | | |
| **Frequency of meetings/communications with supervisors/committee** Click or tap here to enter text. | | **Date of last committee meeting/communication**  Click or tap to enter a date. | | |
| **Doctoral students only:**  Have you written your [comprehensive exam](http://isgp2.sites.olt.ubc.ca/files/2018/10/ISGP-Comprehensive-Exam-Guidelines-Checklist.doc)? Yes . If not, when do you expect to advance to candidacy? Click or tap to enter a date. | | **Doctoral students only:**  Have you successfully defended your thesis proposal and reached [candidacy](https://www.grad.ubc.ca/current-students/managing-your-program/advancement-candidacy)? Yes . If not, when do you expect to do so? Click or tap to enter a date. | | |
| **Doctoral students only:**  Candidacy date (or expected) Click or tap to enter a date. | | **Master’s and Doctoral students:**  Anticipated thesis defence date Click or tap to enter a date. | | |
| **Official program end date (includes LOA/Extensions – start date + 5 years for Master’s/6 years for PhD)** Click or tap to enter a date. | | | | |

|  |
| --- |
| **A. In point-form, list your program-specific academic activities from this past year (e.g. which courses you took, comps exam planning, thesis proposal or the chapters of their thesis)**  Click or tap here to enter text.  **B. In point-form, list your other academic activities (including publications, conference presentations, editorships, participation in research groups, organizing of academic events/workshops, community outreach, etc.**)  Click or tap here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Student** **name** (Printed Name)  Click or tap here to enter text. | **Student signature** (to insert your signature, click the blue icon) | **Supervisor signature** (to insert your signature, click the blue icon) | **Date**  Click or tap to enter a date. |